

City of Aspen Guidelines for Merchandise in City Right-of-Way Encroachments

The following guidelines have been established by the City of Aspen Engineering Department to ensure that citizens and visitors to Aspen are provided safe, clear, and accessible routes around outdoor merchandising. These guidelines shall be met by all retailers.

The intended encroachment must be detailed and illustrated within the Right-of-Way Encroachment permit application. The illustration may come in the form of photographs, artist renderings, or any other clear means of documentation. All conditions will be verified by the City of Aspen Engineering Department.

Improperly placed street furniture, and other items such as bicycle racks and planters can create obstacles for pedestrians with vision impairments. Care should be taken to place these items outside the normal travel path. Any item placed on the sidewalk or pedestrian area must have a minimum height of not less than 27 inches to prevent tripping hazards

All renderings, plans, applications, and pertinent information must be submitted on or prior to scheduled liquor board hearings which pertain to the subject establishment.

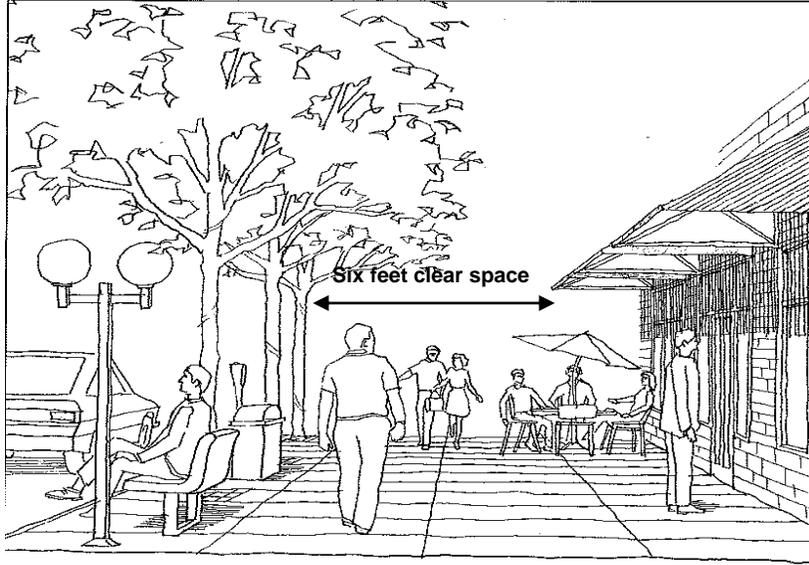
The square footage of Right-of-Way available for use in merchandising may be limited by shared usage of retail space, pre-existing placement of trees, benches or other public amenities, public utilities, or other unforeseeable limitations. The available area will be determined by the City Engineer, or Designee.

Within the Commercial Core all outdoor merchandising areas shall demonstrate that:

The horizontal clear area for pedestrian travel is a minimum of six feet (6') in width. This measurement is to be taken from the edge of the encroachment to the edge of the walking surface. The walking surface must be solely within the City Right of Way and shall not include landscape areas, metal tree grates or other areas that are accessory to the sidewalk area. **When measuring from the street, remember to allow for a two (2) foot door swing/bumper overhang from the face of the curb. This two (2) foot space must be maintained clear of impediment, and is not to be counted into the six (6) feet of clear space.**

The vertical clear area for pedestrian travel is a minimum of seven feet (7') in height. This measurement will be taken from the natural grade (sidewalk) to the base of the lowest feature that penetrates the City of Aspen Right of Way. This shall include awnings, flower baskets, or other signage that may penetrate the Right of Way.

If alcohol is intended to be served within the outdoor dining area the applicant must clearly state this intent and shall define the area which will be used to serve patrons alcohol on City property.



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Two feet clear space
from face of curb