



THE CITY OF ASPEN

MEMORANDUM OF POLICY

Building Codes

FROM: Stephen Kanipe, C.B.O.

DATE: May 14, 2014

APPROVED: Stephen Kanipe, C.B.O.

SUBJECT: **Re-roof and Roofing Policy**

A roofing permit is required for all re-roofing projects in Aspen. 2009 IRC section R907 and 2009 IBC section 1510 contain the applicable provisions for re-roofing.

Roof work involving changes to height, slope, footprint, structural framing, or insulation requires a building permit. Applicable provisions for these projects are in 2009 IRC Chapter 9 and 2009 IBC Chapter 15.

The *ASPEN ROOFING APPLICATION CHECKLIST* must be completed and all documentation provided at permit application.

The re-roof and roofing permit fee is \$25.00 and the plan review fee is \$25.00 per 100 square feet of roofing.

Mid-roof and final inspection is required for all roofing permits and for building permits when a new roof is installed.

The Chief Building Official is authorized to establish policies for administration of codes adopted by the City of Aspen. 2009 IRC R104.1 and 2009 IBC section 104.1 grant this authority.