



CITY OF ASPEN UTILITIES  
 130 S. GALENA STREET  
 ASPEN, CO 81611-1901  
 PHONE# 970-920-5030  
 FAX # 970-920-5086

THE CITY OF ASPEN

# CHANGE OF OWNERSHIP FORM

PER CITY ORDINANCE, IT IS CURRENT OWNER'S OBLIGATION TO ENSURE THAT ALL WATER DEVICES ARE IN PROPER WORKING ORDER PRIOR TO ASSIGNING THAT RESPONSIBILITY TO ANOTHER ENTITY. WATER METER INSPECTION MAY BE REQUIRED BASED ON ACCOUNT RATES AND/OR USAGE. NOTE: ELECTRIC METERS FOR CITY OF ASPEN ACCOUNTS ARE THE RESPONSIBILITY OF THE CITY AND DO NOT REQUIRE AN INSPECTION.

**\*\*\*24 HOUR NOTICE REQUIRED FOR PROCESSING\*\*\*  
 \*\*\*WE CANNOT BACK DATE FORMS\*\*\***

DATE:

ACCOUNT #:

SERVICE ADDRESS:

CHANGE OF OWNERSHIP DATE:

BUYER'S NAME:

CID#:

MAILING ADDRESS:

CITY/STATE/ZIP:

PHONE#:

EMAIL:

DRIVERS LICENSE OR PASSPORT#:

Do you have a medical condition that requires uninterrupted power? \_\_\_\_\_

SIGNATURE OF RESPONSIBLE PARTY: \_\_\_\_\_

SELLER'S NAME:

FORWARD ADDRESS:

CID#:

CITY/STATE/ZIP:

PHONE#:

EMAIL:

EMAIL:

Does the seller have paperless billing?  Yes  No

SIGNATURE OF RESPONSIBLE PARTY: \_\_\_\_\_