

To City of Aspen Utility Customer:

SUBJECT: CITY OF ASPEN – APPLIANCE REBATE PROGRAM

Enclosed is the City of Aspen Appliance Rebate Program packet. In it you will find the necessary forms and contact information to apply for a rebate on your EnergyStar qualified appliances.

Please be sure to fill out all forms completely, accurately, and provide all information and identification required to expedite processing of your rebate. You may return your completed packet via mail to City of Aspen Water Department, Appliance Rebate Program, 130 S. Galena St., Aspen, CO 81611, or in person to our Utility Billing Department located on the ground floor of City Hall, 130 S. Galena St.

If you require additional information or assistance please contact Jeff Rice (see below for contact information).

Sincerely,

Jeff Rice
Utilities Efficiency Manager
City of Aspen Water Department
970-920-5118
jeffr@ci.aspen.co.us

City of Aspen Utilities Department Appliance Rebate

Please note: All appliances must be EnergyStar qualified to receive a rebate. Not all clothes washing machines qualify. Go to www.CEE1.org and look under washers for complete details and please purchase them from Tier 2 and Tier 3. Tier 1 does not apply. You must be a City of Aspen Electric customer to be eligible for the refrigerator rebate (\$75). You must be a City of Aspen Water customer to be eligible for the clothes washer rebate (\$150) and dishwasher rebate (\$75).

Customer Information:

Name: _____ Phone: _____
Physical Address: _____ Aspen, Co
Mailing Address: _____
City: _____ State: _____ Zip Code: _____

City of Aspen Utility Account #:

Electric #: _____ Appliance Type: _____
Water #: _____ Appliance Type: _____

Appliance Information:

Appliance type: _____
Manufacturer: _____
Model number: _____
Date of purchase: _____

If dishwasher or clothes washer, estimate loads per week? _____
Number of people in household/building: _____

Please attach copy of receipt!!!

Requirements for Rebate Program:

1. Purchase must be completed after July 1, 2006.
2. Model number needs to be supplied on Proof of Purchase.
3. Only one rebate per account per appliance can be submitted within a five-year period.
4. Complete, sign, and attach "Affidavit of Lawful Presence in the U.S."

I am applying for a total Rebate of: \$ _____

Signature: _____ Date: _____

Print Name: _____

Authorized By: _____ City of Aspen Date: _____

**For additional assistance or information contact:
Jeff Rice at the City of Aspen Utilities Department
970-920-5118 / jeffr@ci.aspen.co.us**

VENDOR NUMBER REQUEST FORM

All information MUST be completed before a vendor number can be issued.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____

Phone: _____

Fax: _____

Purpose: _____

Requestor: _____

Completed and signed W-9 attached

IRS Form W-9 is a PDF file called "fw9.pdf" located at M:/city/finance/forms. The file can be opened and printed with Adobe Acrobat. If you need information on installing or using Acrobat, contact your superuser.

Make sure the vendor completes and SIGNS the W-9 form. It is IMPERATIVE that the vendor checks one of the four boxes on the 3rd line: "individual/sole proprietor; corporation; partnership; other."

FINANCE DEPARTMENT USE ONLY:

VENDOR # _____

M:\CIT

Request for Taxpayer Identification Number and Certification

Give form to the
 requester. Do not
 send to the IRS.

Print or type
 See Specific Instructions on page 2.

Name	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
<input type="checkbox"/> Exempt from backup withholding	
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 3.

Social security number

or

Employer identification number

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶	Date ▶
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Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see **Pub. 515**, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien.

Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

AFFIDAVIT OF LAWFUL PRESENCE IN THE U.S. CHANGE IN 2006 REBATE REQUIREMENTS

House Bill 06S-1023, which Governor Bill Owens signed into law on July 31, 2006, restricts who may receive public benefits in the State of Colorado. This law requires a change in the procedure for City of Aspen Utilities appliance rebate applications.

Under the new law, anyone 18 years of age or older must prove lawful presence in the United States in order to receive non-emergency public benefits. This applies to the City of Aspen appliance rebate program. Although the new law went into effect on August 1, 2006, it applies to rebate applications even if the device was purchased prior to that date.

In order to prove lawful presence in the United States, you must produce one of the following forms of identification:

- a valid Colorado driver's license;
Note: The Colorado Department of Revenue will allow us to accept a driver's license from the District of Columbia or any of the following 33 states:
Alabama, Arizona, Arkansas, California, Connecticut, Delaware, Florida, Georgia, Idaho, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Minnesota, Mississippi, Missouri, Montana, Nevada, New Hampshire, New Jersey, New York, North Dakota, Ohio, Oklahoma, Pennsylvania, Rhode Island, South Carolina, South Dakota, Virginia, West Virginia, or Wyoming;
- a valid Colorado identification card;
- a United States military card;
- a United States military dependent's identification card;
- a United States Coast Guard Merchant Mariner card;
- a Native American tribal document;
- a birth certificate issued by state, county, or parish;
- a naturalization or citizenship certificate;
- a court-issued adoption order;
- an unexpired foreign passport;
- an I-94 immigration form with refugee or asylum status; or
- an unexpired resident alien card, permanent resident card, temporary resident card, or employment authorization card.

In addition, you must sign an affidavit stating either: (1) you are a United States citizen; or (2) you are a legal permanent resident of the United States; or (3) you are otherwise lawfully present in the United States pursuant to federal law. A blank affidavit is attached for your convenience.

Please mail a photocopy of your identification (in one of the forms listed above) and your signed affidavit along with the other rebate paperwork. We assure you that this information will remain confidential.

We regret any inconvenience these requirements may cause. Please call Jeff Rice, City of Aspen Utilities Conservation Analyst, at 970-920-5118 for further information or questions.

AFFIDAVIT OF LAWFUL PRESENCE IN THE U.S.

I, _____ (print name legibly), swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

_____ I am a United States citizen, or

_____ I am not a United States citizen, but I am a Permanent Resident of the United States, or

_____ I am not a United States citizen, but I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

Staple Copy of Applicable Identification Form Here